

The Chicago Manual of Style, 18th Edition (Author–Date)

Material Type	In-Text Citation	Reference List
Book: one author	(Strongman 2013, 45)	<i>Author. Year. Book Title (italicised). Publisher.</i>
		Strongman, Lee. 2013. <i>Academic Writing</i> . Cambridge Scholars Publishing.
Book: two authors	General citation: (Prevatt-Goldstein and Mallows 2026) Specific page: (Prevatt-Goldstein and Mallows 2026, 85)	Prevatt-Goldstein, Aviva, and David Mallows. 2026. <i>Critical Perspectives on Academic Writing: The Politics and Practices of Writing Development in UK Higher Education</i> . UCL Press.
Book: three and more authors	General citation: (Shubitz et al. 2019) With a page number: (Shubitz et al. 2019, 45)	Shubitz, S., Lynne R. Dorfman, K. Roberts, and M. B. Roberts. 2019. <i>Welcome to Writing Workshop: Engaging Today's Students with a Model That Works</i> . Routledge.
Book: (Second Edition or later)	(Landrum 2025, 11)	Landrum, R. Eric. 2025. <i>An Easy Guide to APA Style</i> . 5th ed. SAGE Publications.
Book: (editors)	(MacArthur, Graham, and Fitzgerald 2025)	MacArthur, Charles A., Steve Graham, and Jill Fitzgerald, eds. 2025. <i>Handbook of Writing Research</i> . 3rd ed. Guilford Press.
Book / report-type book: (Corporate Author)	If a work is created by an organization and no individual author is identified, the organization is treated as the author (a corporate author). Corporate authors may include organizations, government agencies, institutions, companies, associations, and other groups.	
	(UNICEF 2026, 15)	United Nations Children's Fund. 2026. <i>The State of the World's Children 2026: Digital Futures</i> . UNICEF.

Material Type	In-Text Citation	Reference List
Book: (No Author)	If no individual author is given, the reference entry begins with the title of the work.	
	(United Nations Development Programme 2024)	United Nations Development Programme. 2024. <i>Human Development Report 2023/2024: Breaking the Gridlock</i> . UNDP.
Book: (Translated Book)	(Gaarder 1994)	Gaarder, Jostein. 1994. <i>Sophie's World: A Novel about the History of Philosophy</i> . Translated by Paulette Møller. Phoenix House.
E-Book	(Ruppo 2025)	Author. Year. Book Title (italicised). Publisher. DOI or URL.
		Ruppo, Ian. 2025. <i>A Guide to Academic Writing: How to Tame Your Essay</i> . Routledge. https://doi.org/10.4324/9781032650135 .
Chapter in a Book	Lastname, Firstname. Year. "Title of Chapter in Title Case." In Title of Book in Title Case, edited by Firstname Lastname and Firstname Lastname, page range. Publisher. DOI/URL.	
	In-text citation	Chapter Author. Year. "Title of Chapter." In Title of Book (italicised), edited by Editor(s), page range. Publisher.
	(Haybron 2008) With a specific page: (Haybron 2008, 25)	Haybron, Daniel M. 2008. "Philosophy and the Science of Subjective Well-Being." In <i>The Science of Subjective Well-Being</i> , edited by Michael Eid and Randy J. Larsen, 17–43. Guilford Press.

Material Type	In-Text Citation	Reference List
Journal Article: one author	Follow the spelling convention used in the journal title. Even if the paper uses American English do not change British spelling in the journal title. Include the DOI in the reference if it is available. If a journal article does not have a DOI but has a URL include the URL at the end of the reference.	
	In-text citation	Author. Year. "Title of Article." <i>Title of Journal</i> (italicised) Volume (Issue): Page range. DOI or URL.
	(Blas 2014) With a specific page: (Blas 2014, 315)	Blas, Natalie. 2014. "Embedded Librarianship: What Every Academic Librarian Should Know." <i>Technical Services Quarterly</i> 31, no. 3: 315–316. https://doi.org/10.1080/07317131.2014.908658
Journal Article: two authors	In-text citation (Jusslin and Hilli 2024) With a specific page: (Jusslin and Hilli 2024, 715)	Jusslin, Sara, and Christina Hilli. 2024. "Supporting Bachelor's and Master's Students' Thesis Writing: A Rhizoanalysis of Academic Writing Workshops in Hybrid Learning Spaces." <i>Studies in Higher Education</i> 49, no. 4: 712–729. https://doi.org/10.1080/03075079.2023.2250809
Journal Article: three to ten authors	In reference list citations, include authors' names as they appear in the source, generally using surname followed by full given name. For works with up to ten authors, separate names with commas and use "and" before the final author.	
	In-text citation	Gillen, Christine M., Andrew J. Kerkhoff, David H. Lynn, Heather G. McFarlane, Amy J.
	(Gillen et al. 2020) With a specific page: (Gillen et al. 2020, 1)	Niemiec, Sarah C. Petersen, and Alexander D. Reach. 2020. "Does Creative Writing Improve Scientific Writing and Learning?" <i>The FASEB Journal</i> 34, no. S1: 1–1. https://doi.org/10.1096/fasebj.2020.34.s1.05351

Material Type	In-Text Citation	Reference List
Journal Article: more than ten authors	For works with more than ten authors, list the first seven authors by surname and full given name, separated by commas. Insert an ellipsis (...) after the seventh author, and then include the final author's name. Do not use an ampersand (&) before the final author.	
	(Galison et al. 2023)	Galison, Peter, Jan Doboszewski, James Elder, Niels C. M. Martens, Abhay Ashtekar, Jan Enander, Matthew Goguen, Eric A. Kessler, Roberto Lalli, Marcoci Lesourd, ... Andreas Wüthrich. 2023. "The Next Generation Event Horizon Telescope Collaboration: History, Philosophy, and Culture." <i>Galaxies</i> 11: 32. https://doi.org/10.3390/galaxies11010032
Magazine Article: Print	(Lyons 2009, 27)	Lyons, Daniel. 2009. "Don't 'iTune' Us: It's Geeks versus Writers. Guess Who's Winning." <i>Newsweek</i> , June 15, 2009, 27.
Magazine Article: Online	(Schaefer and Shapiro 2019, 981)	Schaefer, Niamh K., and Beth Shapiro. 2019. "New Middle Chapter in the Story of Human Evolution." <i>Science</i> 365, no. 6457: 981–982. https://doi.org/10.1126/science.aay3550

Material Type	In-Text Citation	Reference List
Newspaper Article: Online	(Davids 2026)	Author. Year, Month Day. “Title of Article.” <i>Title of Newspaper</i> (italicised). URL.
		Davids, N. 2026. “Graduand’s PhD Brings Hope and Healing.” <i>UCT News</i> . March 23, 2026. https://www.news.uct.ac.za/article/-2026-03-23-graduands-phd-brings-hope-and-healing
Podcast Episode	(Prime 2019)	Prime, K. 2019. “For Whom the Cowbell Tolls.” Podcast episode. <i>Radiolab</i> . Hosted by K. Prime. WNYC Studios. March 29, 2019. https://www.wnycstudios.org/story/whom-cowbell-tolls
Video	(voynich_manuscript 2026)	Voynich_manuscript. 2026. “Voynich Manuscript Decipherment Part 1 2026.” YouTube video. April 15, 2026. YouTube. https://www.youtube.com/shorts/JgxgZticxoY .
Entry in an Online Dictionary, Thesaurus, or Encyclopedia with a Group Author	If an online dictionary, thesaurus, or encyclopedia is regularly updated and does not provide a publication date, use “n.d.” instead. In such cases, also include the retrieval date in the citation.	
	(Merriam-Webster n.d.)	Merriam-Webster. n.d. “Braggadocio.” <i>Merriam-Webster.com Dictionary</i> . Accessed January 7, 2025. https://www.merriam-webster.com/dictionary/braggadocio

Material Type	In-Text Citation	Reference List
Websites	(Smith 2024)	Author. Year. "Page Title." <i>Website Name</i> (italicised). URL.
		Smith, John. 2024. "Artemis Program Overview." NASA. https://www.nasa.gov/artemis/
Dissertations and Theses	(Garcia 2023, 83)	Author. Year. <i>Title of Dissertation or Thesis</i> (italicised). Doctoral dissertation or Master's thesis, Institution. URL.
		Garcia, Maria L. 2023. <i>Digital Transformation in Public Library Services</i> . Doctoral dissertation, University of Barcelona. https://diposit.ub.edu/dspace/
Conference Papers: Unpublished. <i>Chicago 18 does not treat unpublished conference paper; they are cited as presentations. Published conference proceedings are formatted like chapters in edited books.</i>	(Fortino and Xue 2026)	Author. Year, Month Day. "Title of Paper." Paper presented at <i>Conference Name</i> (italicised), Location.
		Fortino, Giancarlo, and Bin Xue. 2026, May 12. "Advances in Trustworthy Artificial Intelligence for Industrial Applications." Paper presented at <i>IEEE Conference on Artificial Intelligence (CAI 2026)</i> , Granada, Spain.
Legal Documents <i>If no individual or institutional author is identified, the reference entry begins with the title of the legal document. The title of the legal document is italicized, and the name of the website or legal database is included as the source when applicable.</i>	(Decision No. 1194/2011/EU 2011)	<i>Title of Legal Document</i> (italicised). Year. Website Name. URL.
		Decision No. 1194/2011/EU of the European Parliament and of the Council of 16 November 2011 Establishing a European Union Action for the European Heritage Label. 2011. EUR-Lex. https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX%3A32011D1194
Secondary Sources: <i>If the original source cannot be accessed, use an indirect citation (secondary source).</i>	The in-text citation should include both authors: the author of the original source and the author of the secondary source. Only the secondary source should be included in the reference list.	
	(Dewey 1938, as cited in Biesta 2022, 71)	Biesta, G. J. J. 2022. <i>World-Centred Education: A View for the Present</i> . Routledge.

Reference List Organization Guidelines:

- ❖ Every source cited in the text must appear in the reference list, and every work included in the reference list must be cited in the text.
- ❖ References should be arranged alphabetically by the surname of the first author or by the name of the organization when no individual author is given.
- ❖ Example:
Allison, Thomas. 2025. Title of Work. Publisher.
Davis, Rachel. 2025. Title of Work. Publisher.
Martinez, Laura, Peter Nguyen, and Sofia Patel, eds. 2025. Title of Work. Publisher.
Walker, James K. 2025. Title of Work. Publisher.

- ❖ When authors have the same surname, entries should be arranged alphabetically by the authors' given names.
- ❖ Example:
Taylor, Andrew. 2025. Title of Work. Publisher.
Taylor, Benjamin. 2025. Title of Work. Publisher.

- ❖ When multiple works by the same author are included, they should be arranged chronologically from the earliest to the latest publication. Works without a date should be listed as "n.d." **after** dated works.
- ❖ Example:
Rivera, Maria. 2025. Title of Work. Publisher.
Rivera, Maria. 2026. Title of Work. Publisher.
Rivera, Maria. n.d. Title of Work. Publisher.

- ❖ When an author has multiple works published in the same year, the entries should be arranged alphabetically by the titles of the works. Lowercase letters (a, b, c, etc.) should be added to the year to distinguish the works in both the reference list and in-text citations.
- ❖ Example:
Green, Daniel L. 2025a. Title of Work. Publisher.
Green, Daniel L. 2025b. Title of Work. Publisher.

- ❖ When entries begin with the same author, works with a single author should be listed before works with multiple authors.
- ❖ Example:
Clark, Yvonne. 2025. Title of Work. Publisher.
Clark, Yvonne, and Michael Lopez. 2025. Title of Work. Publisher.

- ❖ Names of organizations serving as authors should be given in the form appropriate to the source; abbreviations or acronyms may be used in author-date citations when appropriate, provided the reference-list entry clearly identifies the organization. Example:
European Association for International Education. 2025. *Title of Work*.

Abbreviations in Chicago 18th Edition (Author–Date)

The use of abbreviations in Chicago 18th edition Author–Date style should follow consistent rules according to their function and position within a citation or reference. Chicago has several conventions that differ from APA 7.

❖ Main Differences from APA 7

- ❖ **Names:** Chicago Author–Date generally gives authors’ names according to Chicago’s author-name conventions. When the full name is available, the given name is normally spelled out rather than reduced to initials by default.
- ❖ **Multiple authors:** Chicago uses **and**, not **&**, between authors’ names in the reference list.
- ❖ **Editors:** Chicago uses **ed.** or **eds.** after an editor’s name, rather than **(Ed.)** or **(Eds.)**.
- ❖ **Page ranges:** Chicago 18 does not normally use **pp.** before page ranges in book or chapter reference-list entries. Page numbers are given directly when required. Chicago 18 also no longer requires a page range for a chapter or other contribution to an edited book in a reference-list entry.

❖ General Principles

Abbreviations should be used consistently and only when appropriate.

- ❖ Follow standard Chicago 18 punctuation, capitalization, and formatting conventions.
- ❖ Terms that Chicago style requires to be written in full should not be abbreviated.
- ❖ An abbreviation should be used only when it clearly communicates the intended information and conforms to Chicago conventions.
- ❖ Chicago 18 should be applied consistently throughout the reference list and in-text citations.

❖ chap. / chapter

The word **chapter** is generally written out in running prose, but **chap.** may be used as a locator abbreviation in an Author–Date in-text citation when referring to a specific chapter.

❖ Example:

(Allison and Davis 2025, chap. 11)

However, page numbers should normally be used when they are available because they identify the cited passage more precisely. A chapter locator may be useful when page numbers are unavailable, as can occur with some electronic books. Chapter numbers are one type of locator that may be used in Chicago Author–Date citations.

❖ ed. / eds. — editor / editors

Ed. and **eds.** are used to identify an editor or multiple editors. In Chicago Author–Date reference-list entries, the abbreviation follows the editor’s name and is not enclosed in parentheses.

❖ Examples:

Henderson, Thomas R., ed. 2025. *Digital Communication Practices*. Columbia University Press.

Martinez, Laura, Peter Nguyen, and Sofia Patel, eds. 2025. *Title of Book*. Publisher.

Chicago also uses editors’ names in different positions depending on whether the editors are responsible for the work as a whole or are being identified alongside an author.

❖ **ed. — edition**

- ❖ The abbreviation **ed.** is also used to indicate the edition of a book. In a reference-list entry for a book as a whole, the edition statement normally follows the title.

❖ **Example:**

Landrum, R. Eric. 2025. *An Easy Guide to APA Style*. 5th ed. SAGE Publications.

The abbreviation **ed.** therefore has two distinct functions in Chicago:

- ❖ **ed.** after a person's name = editor
- ❖ **ed.** after a book title and edition number = edition
- ❖ The position of the abbreviation makes its meaning clear.

❖ **n.d. — no date**

- ❖ **n.d.** means **no date** and is used when no publication date is available. In Chicago Author–Date style, **n.d.** replaces the publication year in the reference entry.

❖ **Example:**

Walker, John D. n.d. *Careers in Forensic Science*. Tower Publishing.

- ❖ For online sources, an access date may also be appropriate when the publication or revision date is unavailable and the nature of the source makes an access date useful.

❖ **Example:**

ITU (International Telecommunication Union). n.d. *eMIFR (Master International Frequency Register tool)*. *eTerrestrial: An Online Portal for Terrestrial Services*. Accessed September 9, 2025.

- ❖ Chicago Author–Date style recognizes **n.d.** for sources without a publication date.

❖ **no. (number)**

- ❖ Used for journal issue numbers, report numbers, and similar designations.
- ❖ For journals, the issue number usually follows the volume number and is introduced by **no.**
- ❖ For reports, **no.** may be used as part of the report number or series designation.
- ❖ In Chicago author-date style, **no.** is generally retained when it is part of the publication's formal numbering.

❖ **Example (journal article):**

- ❖ Blas, Natalie. 2014. "Embedded Librarianship: What Every Academic Librarian Should Know." *Technical Services Quarterly* 31, no. 3: 315–16.

❖ **Example (report):**

- ❖ Christus, Samuel. 2025. Exploring the Impact of Artificial Intelligence on Students' Skills for Sustainable Development in Education. Research Report no. 3. Publisher.

❖ **p. / pp. (page / pages)**

- ❖ Chicago 18 generally **does not use p. or pp.** before page numbers in reference-list entries.
- ❖ Page numbers are included directly as part of the relevant citation element, such as the page range of a journal article or book chapter.

- ❖ In author-date in-text citations, page numbers are given after the year, separated by a comma.
- ❖ The abbreviations p. and pp. are normally unnecessary in parenthetical citations.
 - ❖ Example (in-text citation):
(Haybron 2008, 17)
 - ❖ Example (reference list):
- ❖ Haybron, Daniel M. 2008. "Philosophy and the Science of Subjective Well-Being." In *The Science of Subjective Well-Being*, edited by Michael Eid and Randy J. Larsen, 17–43. Guilford Press.

❖ para. (paragraph)

- ❖ para. may be used in an author-date in-text citation when a source does not provide page numbers and paragraph numbers are available.
- ❖ It follows the year and is separated from the year by a comma.
- ❖ Paragraph numbers are particularly useful for online sources without stable page numbers.
- ❖ If neither page numbers nor paragraph numbers are available, another appropriate locator, such as a section heading or other identifying element, may be used when necessary.
 - ❖ Example (in-text citation):
(Allison and Davids 2025, para. 4)

❖ Suffixes (Jr., Sr., II, III, etc.)

- ❖ Suffixes such as Jr., Sr., II, and III are included when they form part of an author's name.
- ❖ In Chicago style, suffixes such as Jr. and Sr. follow the author's given name in the reference list.
- ❖ Numeral suffixes such as II and III also follow the given name.
- ❖ The treatment of suffixes should remain consistent throughout the bibliography or reference list.
 - ❖ Example:
- ❖ Anderson, Paul Jr., and Robert T. Anderson III. 2025. *Historical Narratives*. *Journal of Cultural Research*.

❖ DOI (Digital Object Identifier)

- ❖ Include a DOI when one is available for the cited work.
- ❖ In Chicago 18 author-date style, a DOI should be presented as a URL, using the format <https://doi.org/>.
- ❖ The DOI is generally placed at the end of the reference-list entry.
- ❖ Do not add a period after the DOI if doing so could be interpreted as part of the URL.
 - ❖ Example:
- ❖ Brandão, Pedro R. 2025. "The Impact of Artificial Intelligence on Modern Society." *AI* 6, no. 8: 190. <https://doi.org/10.3390/ai6080190>