



Mykolas Romeris  
University

# Library for studies



# Why should I use the Library?

**In the Library you will be able to:**

- find textbooks and other scientific publications necessary for your studies;
- study in the Library and take publications home;
- participate in ongoing training and receive consultations;
- connect to Wi-Fi networks;
- print, copy, scan;
- ask a subject librarian for help;
- use other various Library services.

# When can I come to the Library ?



**The Library is open for you:**

**I – V 8:00 - 19:00**

**I – V 19:00 – 22:00\***

**VI 9:00 - 18:00**

**VI 18:00 – 22:00\***

**VII 9:00 – 22:00\***

**\*Extended working hours**

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The last Friday of each month is a  
cleaning day. Visitors are not served.

**Library working hours**

# Extended Library working hours



- Visitors have access only to the Grand Reading Room. The entrance is from the University lobby (glass door near the Administrator's desk).
- The other Library spaces will not be accessible at that time. If you need books from the Longish Reading Room or the Lending Department, please arrange that in advance.
- No consultations are provided.
- Entrance is possible only with a valid student ID.
- The ID must be activated at the Administrator's desk for the first time. We recommend doing this in advance.

# Where can I sit at the Library?



## MRU Library

Lending Department

Grand Reading Room, Longish Reading Room,  
Mini Reading Room,  
Reading Room for Lecturers,  
Group Study Rooms

Leisure zones



# What should I know about the Library?

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# How do I connect to the computers in the Library?



## How to LOG IN:

- **Login name:** your MRU e-mail login name
- **Password:** your MRU e-mail password
- **Domain:** STUD

Do not forget to **LOG OUT**

# How to connect to wireless networks?



## Wireless networks: MRU and Eduroam



### MRU

**Login name:** your MRU e-mail login name

**Password:** your MRU e-mail password

**Domain:** Student

### Eduroam

**Login name:** your MRU e-mail *(full)*

**Password:** your MRU e-mail password

**Domain:** Student

# Can I print, copy, scan in the Library?



- You can print, copy, scan by yourself using multifunctional machines.
- Color/non-color printing and copying.
- Free service - the following limits are given each month:
  - printing and copying - 120 pages,
  - scanning - 1000 pages.
- Instructions are near the multifunction device and on the Library website.
- The remaining limit is not transferred to the next month.

# A few basic Library rules



## We kindly ask you:

- to leave big bags, coats, jackets, etc. in the lockers at the Library entrance;
- to keep silence in the Library and do not disturb the others;
- not to carry food and drinks to the Library in open capacity;
- not to put the books back to the shelves by yourself.

# How to find a book in the Library?

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# MRU Virtual Library



[vb.mruni.eu](http://vb.mruni.eu)

- This is the search engine you will use to find the books in the Library.
- Remember **the Location** and **the Call number** of a book.
- Not all publications can be borrowed - you can read books from the Reading rooms only in the area of the Library.
- If you do not find a book in e-catalogue, the Library does not have it.

# What is a call number of a book?



- Call Number of a book is indicated in MRU Virtual Library.
- It is "*the address*" of a book on the Library shelves.

Example of a Call No:  
**005.9 Ma 158**

- Please notice where the book you search for is located: in which Reading Room or Lending Department. This information is provided in the Virtual Library.

# How to take books home?



- Books located at the Lending Department and Repository can be borrowed.
- Loan term differs:  
**1 month, 2 months, semester**
- Before looking for a book on the shelves, search for it in the Virtual Library.
- Students find the books in the Library by themselves.
- In the section of relevant topic books are placed by language: 1. LT, 2. EN, 3. RU.
- You must have your Student ID or Personal ID to take books home.
- Bring chosen books to the Information Desk and the loan will be done.

# Check out the books by yourself!



- Use a self check-in machine to take books home.
- You will need your Student ID for that.
- You can return borrowed books at the Information desk and using Book Drop Boxes, located at the entrance of the Library and at the side entrance in the University courtyard.
- You have to check out the books by yourself, but anyone can return them.

# Fee for the overdue books



- The fee is started to calculate the next day, when the loan term of the book(s) has expired.
- 0,10 € for each item for each Library working day that the book is overdue.
- All the information about this fee is on the Library website or you can ask a person at the Information desk.
- The fee can be paid by card at the Information desk, through electronic banking system or at the bank.
- Information about completed payment must be presented to the Library staff or sent by e-mail: **[biblioteka@mruni.eu](mailto:biblioteka@mruni.eu)**
- If the fee reaches 9,90 Eur, further borrowing of books is blocked.
- Information about the books taken from the Library and fees is provided in your MRU Virtual Library account by selecting an icon "Sign in".

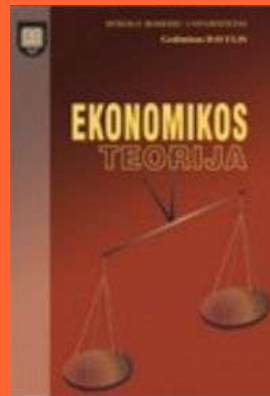
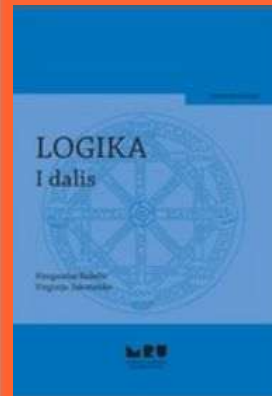
# The Library - not only the printed books

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# MRU institutional repository (CRIS)



- Internet address:  
<https://cris.mruni.eu/cris/home>
- MRU published and other eBooks, scientific articles, conference proceedings and dissertations
- Open access





[www.lvba.lt](http://www.lvba.lt)

# Lithuanian Academic Electronic Library

Here you can search for:

- scientific articles and other publications,
- bachelor thesis, master thesis and doctoral dissertations,
- books in other Universities, Science centers/Institutes Libraries,
- other materials.

# Databases (DB)



**Infolex**



- The Library subscribes to more than 40 local and international databases.
- Reliable information source for your academic papers.
- Scientific articles, e-books, legal information, and statistical data mostly in English.
- Accessible only to the community of Mykolas Romeris University.
- Remote access (outside the University Campus) to the subscribed databases available through:  
Ezproxy
- Training on information search in DB is provided at the Library.

# Need help?



MRU  
Library  
website

Information  
desk  
tel. (85) 271 4599

Subject  
librarian

Ask a  
question  
form



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# Your questions?

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