At Mykolas Romeris University (MRU), incoming students are required to fill in application via our **application system "Mobility Online."**

This system is a tool to handle application process, it is not another version of initiating the Learning Agreement. It is the application system to digitalize the process.

Once the nominated students complete their application via our **application system "Mobility Online."** by entering the necessary data and uploading additional documents, they reach a step where they must indicate how they will submit their Learning Agreement.

They are asked to choose one of the following options:

- "My university is **not connected to** the digital learning agreement yet and I therefore want to upload my learning agreement as a PDF."
- "I confirm that I **submitted my online learning agreement**."

If a student selects the option ("My university is not connected…"), they can fill their Universities used template or **download a Learning Agreement template** https://www.mruni.eu/wp-content/uploads/2025/05/Template-learning-agreement-studies-ka171-2023_en-1.docx Students **finish filling in the missing info** on the template, sign it themselves, pass it to the coordinators at their home university to sign, and contact MRU to help them collect the needed signature from the MRU part. Once the **signatures are collected manually**, the student uploads the fully signed Learning Agreement back into their MRU Mobility Online application workflow.

If a student selects the option ("I confirm that I submitted my online learning agreement"), they must follow their home institution's process to **initiate and complete the Online Learning Agreement (OLA/DLA)**.

Mykolas Romeris is using OLA – Online Learning Agreement, therefore you may create your learning agreement in OLA . If your home University does not use OLA, but other digital platform if its later conecting with EWP and Once the **home institution has signed** the student's OLA/DLA, MRU will receive the indication. MRU will then connect to EWP and link the student's application in Mobility Online to the OLA/DLA. After the application and OLA/DLA are linked in EWP, the MRU Mobility Online administrator will notify and provide a link to the **MRU departmental/academic coordinator to sign the student's OLA/DLA.**