



Mykolas Romeris  
University

# Library for studies



# Why should I use the Library?

**In the Library you will be able to:**

- find textbooks and other scientific publications necessary for your studies;
- study in the Library and take publications home;
- participate in ongoing training and receive consultations;
- connect to Wi-Fi networks;
- print, copy, scan;
- ask a subject librarian for help;
- use other various Library services.

# When can I come to the Library ?



**Library is open for you:**

**I – IV 8:00 - 22:00**

**V 8:00 – 19:00**

**VI 9:00 - 18:00**

**VII 12:00 – 18:00**

# Where can I sit at the Library?



**MRU Library**  
**Lending Department**  
**Grand Reading Room, Longish Reading Room,  
Mini Reading Room,  
Reading Room for Lecturers,  
Group Study Rooms**  
**Leisure zones**



# What should I know about the Library?

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# How do I connect to the computers in the Library?



## How to LOG IN:

- **Login name:** your MRU e-mail login name
- **Password:** your MRU e-mail password
- **Domain:** STUD

Do not forget to **LOG OUT**

# How to connect to wireless networks?



## Wireless networks: MRU and Eduroam



### MRU

**Login name:** your MRU e-mail login name

**Password:** your MRU e-mail password

**Domain:** Student

### Eduroam

**Login name:** your MRU e-mail (*full*)

**Password:** your MRU e-mail password

**Domain:** Student

# Can I print, copy, scan in the Library?



- You can print, copy, scan by yourself using multifunctional machines
- Color/non-color printing and copying
- Paid services
- Buy a 1, 2 or 5 € value voucher from FoxBox terminal and register the code specified in the receipt on the multifunctional device
- Instructions are near the multifunction device and on the Library website



# A few basic Library rules



## We kindly ask you:

- to leave big bags, coats, jackets, etc. in the lockers at the Library entrance;
- to keep silence in the Library and do not disturb the others;
- not to carry food and drinks to the Library in open capacity;
- not to put the books back to the shelves by yourself.

# How to find a book in the Library?

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# Electronic catalog of the Library



[mru.library.it/en](http://mru.library.it/en)

- This is the search engine you will use to find the books in the Library
- Remember **the Location** and **the Call number** of a book
- Not all publications can be borrowed - you can read books from the Reading rooms only in the area of the Library
- If you do not find a book in e-catalogue - the Library does not have it

# What is a call number of a book?



- Call Number of a book is indicated in MRU Library e-catalogue
- It is "*the address*" of a book on the Library shelves

## Example of a Call No:

**005.9 Ma 158**

- Please notice, where the book you search for is located: in which Reading Room or Lending Department. This information is also provided in the Library e-catalogue

# How to take books home?



- Books located at the Lending Department and Repository can be borrowed
- Loan term differs:  
**2 weeks, 1 month, 2 months, semester**
- Before looking for a book on the shelves, search for it in the Library e-catalogue
- Students find the books in the Library by themselves
- You must have your Student ID or your Personal ID card if you want to take books home
- Bring chosen books to the Information Desk and the loan will be done

# Check out the books by yourself!



- Use a self check-in machine to take books home
- You will need your Student ID for that
- You can return borrowed books at the Information desk and using Book Drop Boxes, located at the entrance of the Library and at the side entrance in the University courtyard
- You have to check out the books by yourself, but anyone can return them

# Fee for the overdue books



- The fee is started to calculate the next day, when the loan term of the book(s) has expired
- 0,10 € for each item for each Library working day that the book is overdue
- All the information about this fee is on the Library website or you ask a person at the Information desk
- The fee can be paid using the FoxBox machine in the hall of the University, at the bank or through electronic banking system
- Information about completed payment must be presented to Library staff or sent by e-mail [biblioteka@mruni.eu](mailto:biblioteka@mruni.eu)
- If the fee reaches 9,90 EUR, further borrowing of books is blocked
- Information about the books taken from the Library and fees is provided at <http://mru.library.lt/en> by selecting an icon "Login"

# Library - not only the printed books

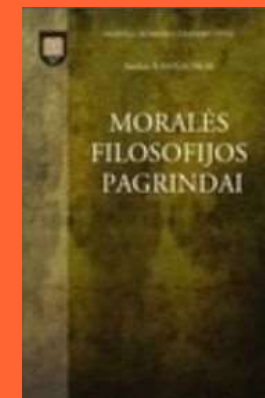
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# MRU institutional repository



- Internet address:  
<https://cris.mruni.eu/eng>
- MRU and other eBooks, scientific articles and conference proceedings and dissertations
- Open access





[www.lvb.lt](http://www.lvb.lt)

# Lithuanian Academic Electronic Library

Here you can search for:

- scientific articles and other publications;
- bachelor thesis, master thesis and doctoral dissertations;
- books in other Universities, Science centers/Institutes Libraries;
- other materials.

# Databases (DB)



**Infolex**



- The Library subscribes to 45 local and international databases
- Reliable information source for your academic papers
- Scientific articles and e-books mostly in English
- Accessible only to the community of Mykolas Romeris University
- Remote access (outside the University Campus) to the subscribed databases available through Ezproxy
- Training on information search in DB are provided at the Library

# Need help?

MRU  
Library  
website

Information  
desk  
tel. (85) 271 4599

Subject  
librarian

Ask a  
question  
form



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# Your questions?

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