

The background is a solid orange color with several curved, overlapping bands of a slightly darker shade of orange. Three 3D-rendered orange spheres are positioned along these curves, one in the upper right, one in the middle right, and one in the lower left. The text is white and positioned in the lower-left quadrant.

Study guide
for freshman
students

2023-2024

Dear students,

I am glad to welcome you among the Mykolas Romeris University academic community.

I sincerely hope that studies will become a firm foundation for your future, that the knowledge and skills you will acquire will help your talents unfold and guide you to find inspiration. I am hoping that in the spirit of cooperation and collaboration, you can start to believe in your dreams.

Continue to aim high, always be ready to confront new challenges and never stop growing and learning. You, your thoughts, your life, your dreams and hopes are all. You can become who you want to be. Remember your possibilities are unlimited. Genius lies in simplicity, sincerity, patience and consistent work. Only with diligent work you will be able to achieve everything your heart desires. University lectures, academic personnel are always ready to help you achieve your best.

Wishing you much success!



Prof. Dr. Inga Žalėnienė
Rector of Mykolas Romeris University

A handwritten signature in blue ink, which appears to be 'Inga Žalėnienė', written in a cursive style.

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MRU – We Have Something to be Proud of

- We are one of the largest social sciences university in Lithuania, implementing studies in the areas of law, economics, management, political science, communication, psychology, educational sciences, humanities
- About 6,000 students study at the University, of which over 700 are international students
- In the 2021 global “QS World University Rankings by Subject 2021” MRU was rated among the 250 best universities in the area of law
- Member of 13 international organizations including the European University Association (EUA) and International Association of Universities (IAU) member
- In 2023 MRU joined the European Reform University Alliance - ERUA
- First in Lithuania began to implement joint studies programmes with Austria’s, France’s, Finland’s and other international universities
- University’s international relations cover all regions of the world and there is cooperation with almost 400 international academic institutions in 43 countries
- MRU and South Korea’s Dongseo (DSU) University joint King Sejong Institute (KSI), set up in 2018, recognized as one of the best in the world
- MRU publishes 10 research journals, which are part of international databases of which 2 are included in the “Scopus” database
- In 2015, the new MRU Social Innovations Laboratory Center, MRU LAB was opened, which has 2 auditoriums, mobile work stations for students and lecturers and all necessary infrastructure for conferences, meetings
- The University Library is on par with the most modern European academic libraries
- According to the data of the magazine “Retingai” we are the leader among all Lithuanian state universities in terms of students’ attitude towards their university



Faculties

Law school:

Institute of Criminal Law and Procedure
Institute of Private Law
Institute of International and European Union Law
Institute of Public Law

Public Security Academy:

Institute of General and Social Competences
Institute of Statutory Education
Institute of Law and Law Enforcement

Faculty of Public Governance and Business:

Institute of Management and Political Science
Institute of Public Administration
Institute of Business and Economics

Faculty of Human and Social Studies:

Institute of Educational Sciences and Social Work
Institute of Humanities
Institute of Communication
Institute of Psychology

MRU contact info

Institution	Mykolo Romerio Universitetas
Address	Ateities g. 20, LT-08303, Vilnius
Phone	+370 5 2714-625
Internet page	www.mruni.eu/
Facebook	@MykolasRomerisUniversity
Email	roffice@mruni.eu

MRU map



Taking your first steps on campus

1. First, get your Lithuanian student ID card (LPS). Register at: <https://lsp.lt/en>. You can pick up your LSP in your nearest bank branch.
2. Register for studies connecting to MY MRU Register: <https://stud.mruni.eu/en/reguser.php>. You must register 15 calendar days from start of fall semester (by Sept. 16th)
3. Familiarize yourself with the schedule: <https://stdb.mruni.eu/tvarkarastis/index.php?l=en>

Your e-Studies booklet has been created for you. You can register for studies, pick Bachelor's Degree final theses themes and exams and register to retake exams. You will also see your studies subjects, grades and other studies info.

E-study records book number

You will find out your studies records book number when you connect to the e-studies records book. You will need this number during your entire studies period.

Find out more, communicate

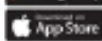
The most important information about studies you'll get via MRU student e-mail. You will use it to communicate with lecturers and other University employees. Check your e-mail daily or configure your e-mail box to get e-mails at the e-mail you use and check daily. Student e-mail here:

 [@MykolasRomerisUniversity](#)

 [@mru.university](#)

 [Mykolas Romeris University](#)

 [Check out the MRU News page for info.](#)

 Download MRU App on Google Play or at App Store

 [@mru.universitetas](#)

 [@mru_university](#)

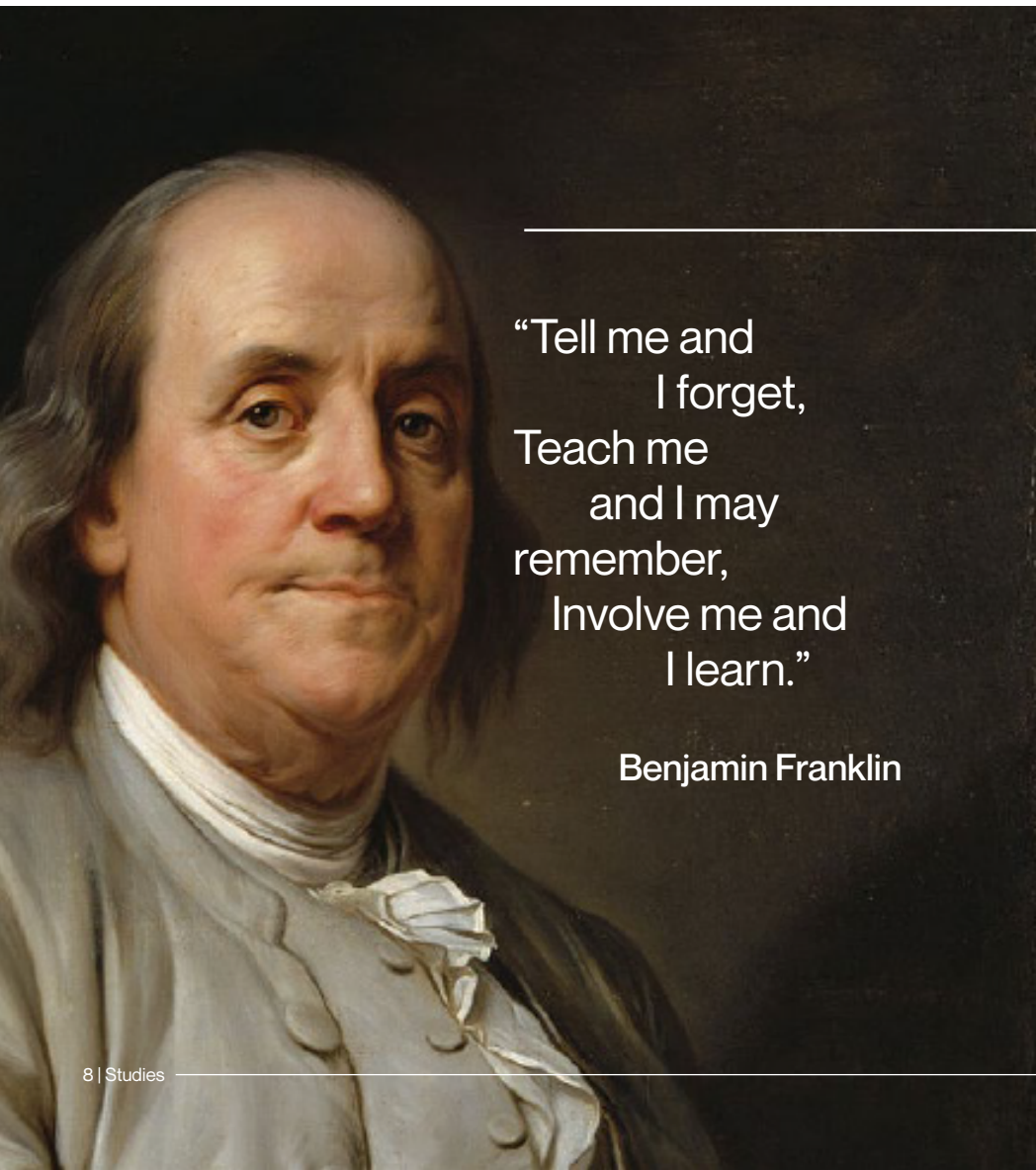
 [@mykolasromerisuniversity](#)

Studies

In the STUDIES column, you will find the latest information about how studies are undertaken and what are the most important regulations of studies' Order.

Studies is a very wide concept. It includes course units, which you study, try to understand and closely examine, lecturers, who are your Studies' guides, the Library, where you spend lots of time studying, and your classmates and friends with whom you will hang out and have fun. Even if you are out and relaxing, you should stay connected with University and solve the tasks given or planning your research paper.

The main part of the studies process is the contents of the studies. You will find the contents of the studies outlined in the description of the study programmes (goals of the course units, learning forms, evaluation strategy, recommended and mandatory literature). However, the study contents is better revealed through active participation in class discussions, solving tasks, reacting and responding to comments and questions of lecturers and friends, as well as looking, preparing and presenting interesting projects, discussing relevant issues, etc. The more diligently each colleague in the group works – then the deeper and better you understands the subject matter. Participation in lectures, seminars, exercises and projects is a student's duty and a measure of personal maturity!



“Tell me and
I forget,
Teach me
and I may
remember,
Involve me and
I learn.”

Benjamin Franklin

A safe study environment

Let's together create a safe environment where everyone can enjoy studying:

- Keep yourself and others safe at the University's
- Use the University's facilities and equipment carefully and safely
- If you see unsafe actions of another person or devices, inform the security guard or other nearby administrative staff

In case of fire or another emergency situation:

- Please call the general emergency number 112 and inform the security guard or other administrative staff
- If you hear a fire alarm, evacuate immediately and encourage others to do the same

In case of an emergency, follow the news on the University's Facebook page!

If you notice an unsafe environment or device, please email pvc@mruni.eu.

Academic Calendar, Timetable, Vacation

Academic Calendar

The academic year at the University is divided into two semesters: autumn and spring.

The autumn semester
2023 09 01 – 2024 01 28

The spring semester
2024 01 29 – 2024 06 30

Timetable

In your e-study records book (“My studies” section on “MY MRU” site) you will find timetables (study schedule), where you will see the times of lectures, seminars, exams, names of lecturers and place (auditorium). The timetable is created for one semester. Each semester’s timetable is published not later than one week before the beginning of the semester.

Holidays:

2023 12 23 – 2023 12 29 Christmas Holidays
2024 01 22 – 2024 01 28 Post-semester Holidays
2024 07 01 – 2024 08 31 Summer Holidays

During the semester there are lectures, seminars, exercises and at the end of the semester the exam session.

Time of Classes

1st Class	9:00 – 10:30
2nd Class	10:45 -12:15
3rd Class	12:30 – 14:00
Break	30 min.
4th Class	14:30-16:00
5TH Class	16:15-17:45
6th Class	18:00-19:30
7th Class	19:40 – 21:10

Academic calendar and study schedules you will find in “MY MRU”, in the columns: “Study Calendar” and “Study Schedule”.

Lecture, Seminars, Exercises

Lecture - University lecturers (professors, associate professors or lecturers) present the subject matter. The lecturer explains while the students listen and “write down” the most important thoughts of the lecturer. The lecture is usually attended not only by your groups, but also by students from the whole course.

Seminar – usually an activity for your group only in which you analyze certain subject issues, with the help of your seminar lecturer. You have to come prepared to the seminar by completing the tasks specified by the lecturer in previous session or in the Moodle environment. Be active during the seminar, answer questions and take part in discussions.

Some study programmes (Translation and Editing, Law and Police Activities, Psychology) have Exercises, designed to increase your practical skills and knowledge in a smaller student group. Duration of lectures, seminars, exercises – 2 academic hours (1,5 hr.) (one academic hr. is equivalent to 45 min.)

Autonomous Study - If you want your studies at the University to be useful, do



not forget to devote some time on independent working after lectures and seminars: read, analyze, and solve tasks. Use the University Library; it is quiet, comfortable and all the necessary books are nearby.

Attendance - For first year students, in most of the study programme, attendance to seminars and exercises is mandatory. The

lecturer will keep track of your attendance and you will have to catch up for missed seminars at the time set by the lecturer. The lecturer will present information about attendance during the first meeting. You can also read about this in the description of the course unit.

There were lessons at School, At the University – lectures, seminars, exercises

Study Plan and Course Units

Your studies are regulated and taking place accordingly to the University Senate's approved programme study plan. There you will see which course units you are studying in different semesters.

You will find the study plan in the MRU internet page: Section ECTS - Information package/Course Catalogue - Information on Degree [Programmes](#).

Course Units can be either mandatory or electives.

Mandatory course units constitute the basis and fundamentals of your study programme. In the study plan they are listed as mandatory subjects.

Elective course units complement the fundamentals of your study programme. Select them from the list provided by the study programme. The electives can be selected only in those semesters, in which they are listed in the study plan. You select them when registering for studies in the e-studies booklet in the Selection of Courses section.

The University also offers freely-selected elective subjects, which are not directly connected to your studies programme. You will find this list in the e-studies booklet, Selection of Courses.



Moodle – Virtual Learning Environment

Here you will find the course units for the semester, study material presented by the lecturer and the tasks. You will also be able to contact lecturers and other students.

Connect!

Connection data!

User name MRU e-mail, user name @
Password MRU e-mail password

You are student Connect

Read! Moodle User Guide – you will find explanations, how to use Moodle environment (to connect to the course unit, to upload your research papers, etc.)

If you have questions, contact:

Office: I-403

Tel.: (370 5) 2714-514

Email: ssg@mruni.eu



Use!

HAVE FUN WITH
MOODLE



Assessment of your Learning Outcomes

Cumulative Grade

To ensure that your work is consistent during the entire study period, the University applies a cumulative grade system. The student receives a part of the evaluation for course unit before the exam. The cumulative grade is added to the exam results for determining the final grade.

The Final Grade = Exam Result + Cumulative Grade

How is the cumulative grade collected?

The cumulative grade consists of evaluations of interim assessments. That can be, for example, an evaluation of a paper, a colloquium, an exercise, or by active participation in seminars etc. Interim assessments and their weight differ in the different course units. During the first session, the lecturer will explain in details how the cumulative grade is collected, its composition and weight in his course unit.

What is the weight of the cumulative grade?

Usually the cumulative grade comprises 50-60% of the final evaluation.

How can I find out what is my cumulative grade collected?

In your student's e-book, "My studies", in the section "Results of studies", you will be able to find it. The Lecturer enters the cumulative grade before the exam session.

**"A person who never
makes a mistake, never
tried anything new."**

(A. Einstein)

Does the cumulative grade remain, if I fail the examination?

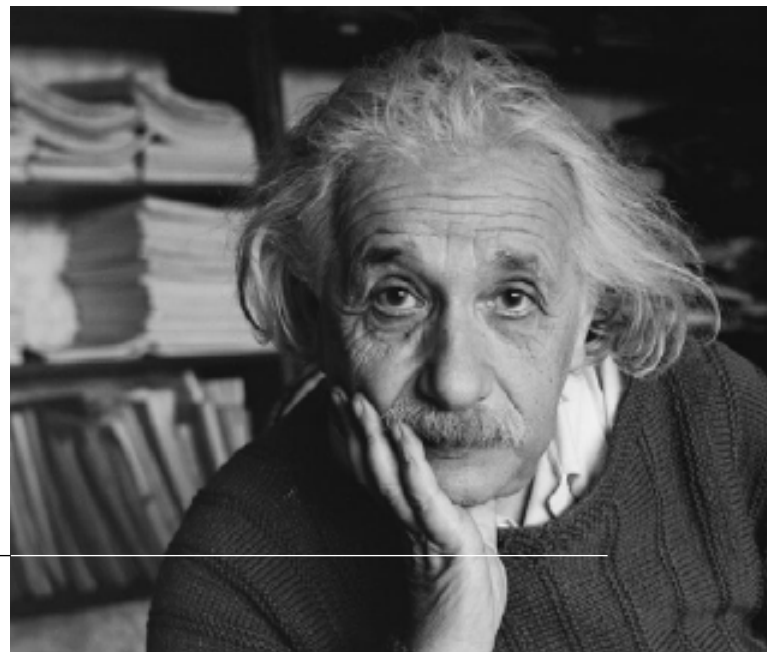
The cumulative grade remains when taking an exam for the second time. However, the cumulative grade is deleted and must be collected again, if you fail the examination for the second time. In this case, it is considered that the student did not understand the course unit during the semester thus, he must repeat the course unit and collect again the cumulative grade.

Where can I read more about the cumulative grade system?

Such information is in the [Procedure for Assessment of MRU Learning Outcomes](#)

Colloquium

A colloquium is an intermediate test to check your knowledge and skills in a course unit, after a certain period of time (usually several months after the beginning of the semester) and concerning half of the course unit's themes. The colloquium takes place during the seminar, and its assessments is part of the cumulative grade.



Exam session

It is a set time-period at the end of the semester for taking exams.

Autumn session: Dec. 29th, 2023 – Jan. 21th, 2024.

Spring session: May 27th, 2024 – June 23st, 2024.

- Students are evaluated on a ten-point scale.
- An assessment in a study subject is considered as passed if the final grade is at least 5 points. An exam cannot be retaken once passed

The place and time of the exam and the name of the lecturer is listed in the Timetable. There is at least a 3-day break period between examinations.

When course units are taught in cycles, the exams are undertaken during the times listed in the Timetable after all lectures have been delivered.

What should I do, if I can't come to an exam?

If due to important reason (eg. sickness), you were unable to come to an exam, then within a 10-day period from the end of the important reason, you must submit a Request to the Dean/Institute Director to extend the deadline for taking the examination. In this request, you must submit the necessary documents (doctor's note) attesting why you did not come to the exam. You can seek advice from your study manager.

If I don't show up for the exam and don't have a good reason, what happens?

This means you will have an academic debt.

Can I take the examination before the exam session?

If for important reasons you cannot take the examination during the exam session, then you can submit a Request to the Dean/Institute Director to be allowed to take the exam before the exam session. You must also submit documents attesting the reasons justifying why you cannot take the examination at the allotted time. If the Dean issues a permission to take the exam, then you must meet with your Lecturer and register to take the exam in advance.

When will I find out my exam grade?

The Lecturer must enter the exam grade within a 5 working day period. You will see the results in your e-study records book, "My Studies", "Results of studies".

What should I do if I am unable to attend the exam for important reasons?

You shall submit application for the extension of the dates of the exam to the Head of the academic unit within seven working days since the day of the exam. You also shall submit a documentary proof of such circumstances to your academic unit.

Appealing Your Exam Grade

If you do not agree with your final exam grade, you can submit an appeal. Here are the main rules:

- Before submitting your appeal, you have the right to see your exam, which is stored at the Institute (or Dept.) of your Lecturer
- **Deadlines.** The appeal must be submitted no later than 5 working days from the announcement of the evaluation/grade. The day of announcement does not count as a day
- **To whom should I submit the appeal?** The appeal must be presented to the Dean/Director of the Institute
- **Basis of Appeal.** You must justify why you think your evaluation mark is not appropriate. Appeals, which are not substantiated or based on a subjective opinion and justification will not be considered
- **Considering the Appeal.** A commission shall be formed to consider the appeal and make a decision on the merits of the appeals within 15 working days from receiving the appeal
- **Decision on the Appeal.** The Appeal's Commission can decide to leave the evaluation mark unchanged or to increase or decrease the grade mark

More detailed information
on appeals is in the
[Appeal Regulations of Mykolas Romeris University](#)



Academic Debts

An academic debt can be constituted of:

- A failed exam
- A failure to come to an exam or to exam's retaking you registered for
- A failure to come to exam or test during the session or its extension
- A failure to present or defend or receive a positive grades for final paper or other exams set out in the study programme and to receiving a positive mark in P/F system

If you have failed an exam, you have the right to try one more time to retake the exam for free.

Lecturers recommend:

- Find out what mistakes you made
- Go to consultations after the exam, where the Lecturer will discuss mistakes and explain how you needed to answer the questions
- Don't be afraid to consult individually with Lecturers during their Office hours
- Plan retaking the exam responsibly and retake the exam only when you feel ready and sure, but don't delay retaking the exam
- It is better to prepare and get a good mark for retaking the examination than get a minimal positive grade taking the exam for the first time.

When can I go and retake the exam?

If you have an academic debt, you can retake the exam during the exam's retention week or during the next semester, e.g. if you got the academic debt during the Autumn semester, you can eliminate it during the last week of January (recommended) or during the Spring semester.

If you have not eliminated the academic debt on time, then it is considered that you have failed the exam for a 2nd time.

Some advice: try to retake the exam quickly to eliminate the academic debt, before you forget what you have learned. During the last week of January and June, lecturers will always agree to set an exam retake date, so use this opportunity.

Registration to retake an exam: the Lecturer sets the date for the retake of the exam, which you will see in your electronic study records book and then you can register for the exam. If you do not register, you cannot take the exam. If you have registered for the retake of the exam and have not attended the exam, you will be deemed to have received academic debt. Registration for retaking the exam can be canceled no later than 24 hours until the start of retaking the exam.

Repeating a Course Unit

If you have failed your exam twice, you have to repeat the course unit, and pay for the credits of the course unit. Repeating the course unit means that your cumulative grade is annulled, and you must collect it from the beginning by attending lectures, seminars, and exercises, with students from a lower course group. The study manager will provide all necessary information about it.

More than three Academic Debts

Students who have more than 3 academic debts when the academic year ends, will not be promoted to the next course level (year of studies). You will be assigned to a new group and will have to repeat those course units where you have academic debts. When repeating, you will need to pay for credits for those course units.

Important for non-EU Nationals:

According to national migration regulations, the student may not be mediated by the University to apply for TRP renewal (on the ground of studies) if less than 40 ECTS credits were collected in the last year of studies.

So that does not happen, we suggest:

- Carefully collect your cumulative grade
- Study consistently during the entire semester
- Always ask Lecturers for help, if you don't understand something
- If you have an academic debt, prepare carefully to retake the exam
- Participate in consultations after the exam
- Don't miss the deadline to retake the exam
- Consult your studies' manager, who will help set up a schedule for retaking exams, if you did not take the exam during the set time
- Consult your programme director, who will tell you how to solve the situation

Do not be surprised, if you receive a call from your programme director, who will discuss the situation with you and suggest how to solve it.

We care and put all efforts so your studies will run smoothly, be clear and useful, so we are always ready to consult and help you.

Quality of Studies

- The quality of studies depends on the responsibility and cooperation of all members of the University community - students, lecturers, and administration. Therefore, the involvement of you, the students, in ensuring and improving the quality of studies is of particular importance. The University uses a centralised student survey system to collect student feedback on the quality of studies
- At the end of each semester, after the exam session, a questionnaire about the quality of the teaching of the study subject will be activated in your student e-book. We encourage you to fill it in, as the feedback provided by students is considered annually by the study field committee and is used as a basis for improvement decisions and actions. Please note that the questionnaire can be completed after the final exam of the course, before the final grade is reviewed
- Please keep in mind that the quality of studies can and should be assessed and improved continuously. The quality of your study programme is the responsibility of the programme head, so if you have any suggestions or complaints, talk to him/her. This will allow us to make the necessary changes sooner, without having to wait for the next academic year. Also, you can always share your ideas and feedback on the quality of studies with your study manager and your group's coordinator

Academic ethics

Academic ethics – one of the key priorities of the university.

Being honest in studies is a matter of honor for every student. For your studies to go smoothly, get acquainted with the basic rules for academic honesty:

Fair competition during the study period (not only when taking exams!):

No cheating or copying during exams

No use or possession of additional prohibited information materials during exams;

No mobile phones or other communication means during exams;

No help to or from others during an examination.

PLAGIARISM = THEFT OF INTELLECTUAL WORK

The following is considered plagiarism:

- submission of work, which is not written by yourself
- copying of text from other students' papers, without listing the author and presenting it as your own work
- citing or paraphrasing work of other authors without indicating the original author
- citing data/text without links to the original source
- presenting other authors' ideas as your own
- forging links or using unsuitable links
- presenting data in text, graphs or photos without indicated the original source/author
- the written paper was already presented and defended in this or another institution of higher education in Lithuania or abroad

Academic honesty

Acts such as bribery, cheating, fraud, deception buying or selling of research papers, presentation of other authors' work as one's own or other dishonest behavior during the study period, are incompatible with academic honesty.

Students, who have violated academic honesty principles are usually expelled from the University and, as a general rule, do not have the right to reapply to the University up to a 5-year period.

MRU Library

MRU Library – meeting place & knowledge hub, where you can:

- Stay until 10:00 p.m.
- Use publications in the area of the Library and take them home
- Participate in training sessions, where you will learn how to locate information for your research paper
- Consult on the search, management and use of information resources
- Connect to Wi-Fi networks
- Print, copy, scan
- Contact a Subject Librarian for the assistance

MRU Library - Your navigation in the world of information

If you have questions, contact us:

(8 5) 271 4726 (Vilnius)

(8 37) 303 654 (Kaunas)

Details of all [contacts](#).



International mobility

Erasmus + and exchange studies



Opportunities of Erasmus+ Studies and exchange studies under bilateral agreements

“Erasmus+” is an EU Education, Training, Youth and Sport programme, which gives you the possibility to go abroad for a semester or a year to study at a foreign university.

Mykolas Romeris University is participating in Erasmus+ programme. Therefore it gives you the opportunity:

- to select and go abroad from one of the 275 MRU partner universities in 34 Programme countries for Erasmus+ studies
- to receive a mobility grant for Erasmus+ studies abroad
- to go on an exchange not only in Europe, but also in other continents (additional conditions apply)

The conditions. To be eligible for Erasmus+ studies, you need to be at least in a 2nd year of Bachelor’s Degree studies and not have any financial debts at the University. Non-EU students must have a valid TRP of Lithuania.

On top of Erasmus+ programme study mobility opportunities, Mykolas Romeris University has more than 100 bilateral agreements with Universities all over the world, which include student exchange possibilities. Selection for exchange studies under bilateral agreements and applicable conditions are announced, according to the terms of each bilateral agreement.

Don’t want to go abroad for several months? Then, take the opportunity to go to a summer school! More info about summer schools and other projects can be found on the [MRU Erasmus+ Facebook page!](#)

Have doubts?
Read what other
students say:

“I have found so many friends in all 6 continents! Overall experience exceeded my expectations and definitely it was the most beautiful days in my life so far!”
-Edita



Erasmus+ Traineeship

“Erasmus.” One word, a hundred days and a thousand memories. Unbelievable and unforgettable experience... doesn't matter to which city or country you're going on Erasmus, because everywhere you will gain new knowledge, will meet new people and make new friends.” - Andrius

“I realized that this experience helped me to grow like a person and an individual. I gained valuable skills which will help me in my future life. I would recommend for each student to be an exchange student at least once because it will change your life!” - Eligijus

Contact us.
We will provide you
with all the
necessary
information!

ERASMUS + Traineeship – Heading Towards a Future Career!

While studying at MRU you have a great opportunity to undertake Erasmus+ traineeships abroad in 34 Erasmus+ Programme countries!

- You will have the possibility to adapt to a European market and gain international work experience, deepen your knowledge of a foreign country, its economic and social culture and have many adventures that you will always remember
- You will be able to take part in the programme after completing your 1st year in a Bachelor's Degree programme
- Your traineeship abroad must last a minimum of 2 months (grants are available for up to 4 months duration)
- You may receive a mobility grant from 500 Eur to 700 Eur per month depending on the country where the traineeship takes place

Selection for traineeships takes place the 10th day of each month.

If you plan to go for a traineeship, you need to submit an application for traineeship via the e-studies records book (“My Studies”) and send a confirmation of acceptance from the host organization.

Non-EU students must have a valid TRP of Lithuania for entire traineeship mobility period.

Adresas: Ateities g. 20, I-302

Tel.: (8 5) 2714579

E-mail: traineeships@mruni.eu,
outgoing@mruni.eu

<https://www.mruni.eu/en/university/internationalization>

Equal opportunities and diversity

In 2021 MRU Senate approved the Equal Opportunities and Diversity Policy that establishes the basic principles of non-discrimination, inclusion, a healthy and safe environment at the University. We seek to ensure equal opportunities for all members of the University community without discriminating against a person on the basis of gender, race, nationality, citizenship, language, origin, social status, belief, belief or opinion, age, sexual orientation, disability, ethnicity, religion and other areas of equal opportunities in all areas of the University's activities.



Should you face or notice any form of discrimination, please contact:

Sustainable Development Office
Address: Ateities str. 20, Vilnius, room IV-209
Adviser to Deputy Rector on Sustainable Development dr. Nomeda Gudeliënė
E-mail: bgc@mruni.eu; ngudel@mruni.eu



Students with disabilities or individual needs

The aim and priority of MRU is an open, friendly and flexible study environment, so if you have a disability or individual needs:

- **inform** the University about the disability or individual needs before the start of studies or immediately after the disability or individual needs appear
- **discuss** individual needs with the academic department of the University where you are studying
- **find out** what financial and other means of support are offered at the University
- **contact** the academic department of the University and the head of the study program if you can not fully participate in the study process due to your health condition
- **communicate** with us, because our goal is to help you!

The University aims to make studies accessible to all students, therefore:

- **will provide** you with accurate information about the adaptation of study conditions and assistance to students with disabilities or individual needs
- **will discuss** the content of the study program and apply the most suitable study process for you
- **will coordinate** your study process with your teachers
- **will advice** you on what state financial support you can expect
- **will advice** where and when you can apply for the University social scholarship

Please fill out the form, which will help us to find out what type of help you need during studies and allowing us to provide a study environment that meets your needs. You will find the form in the e-studies records book. The University responsibly assesses the principles of confidentiality when handling personal information related to you health condition, disability or individual needs, so do not hesitate to apply.

**If problems arise
or you have
questions,
contact:**

Anželika Vežiene
Adress Ateities g. 20, Vilnius
C-IV-210 Office
Email.: anzelika.veziene@mruni.eu



Finances

Tuition Fees

- International students (non-citizens of Lithuania) studying in the state non-funded place of study must pay tuition fees for the first year of studies within 15 (fifteen) days from receiving an invitation to study
- From the second year of studies, the tuition fee must be paid during the first 15 days of each semester: for the Autumn semester – by September 15th and for Spring semester - by February 15th
- Students of the joint programmes with foreign universities may be required to pay tuition at the partner university, when arriving there for studies, or according to other deadlines set by the partner university

Payments for Studies in Instalments, Deferral of Payments:

The Dean makes decisions regarding tuition payments for studies in instalments or deferral of payments. The request to allow to pay in instalments or defer the payment deadline must be submitted to the academic unit head within 15 calendar days from the beginning of the semester (for first-year in Bachelor's Degree studies, the requests must be submitted by Sept. 24th).

Reducing Tuition Instalments, Exemption from Tuition Fees

In the cases specified in [the Administration Procedure of Tuition Fees and Payments at MRU](#), the tuition fee may be reduced up to 50% or the student may be fully exempted from paying the tuition fee.

The student must submit a request, to reduce or be exempt from tuition fee payments, to the academic unit head within 15 calendar days from the beginning of the semester.

You must present documents with the request attesting your ability to meet the requirements along with appropriate University employee recommendations.

The Rector on proposals from the University Student and staff support commission makes decisions regarding tuition fee reductions or exemption.

Refunds of Tuition Fees

The entire paid tuition fee is returned, if the student or those auditing a course submit the request for termination of the studies agreement:

- For autumn semester - by September 30th
- For spring semester - by February 28th

60 percent of the tuition payment for studies is refunded, if the student or those auditing a course submit the request for termination of the studies agreement:

- For autumn semester – from Oct. 1st to Oct. 31st
- For spring semester - from March 1st to March 31st

Tuition fees are not refunded, if the student or those auditing the course submit the request for termination of the studies agreement:

- For autumn semester - after Nov. 1st
- For spring semester - after April 1st

Detailed information about tuition fees can be found in the [the Administration Procedure of Tuition Fees and Payments at MRU](#).

If the Lithuanian State Finances or Supports your Studies.

You must carefully follow conditions, applicable to the support scheme. Usually no interruption or suspension of studies for any reason are allowed. State financing requires persistent studies and good marks, such as:

- At the end of the semester you do not have any academic debts and,
- Your grade average is not less than a 7

Depending on the support scheme, a student with better marks in the same course and study programme may take the place of a student who has lost a state-funded study place.

Important: evaluation of study achievements to get/retain a state-funded place is undertaken each semester.

Scholarships

Scholarship – it is a non-refundable financial aid given to a student. The regulations for Granting Scholarships and Study Support at MRU regulate the types of scholarship, their amounts, the procedure for awarding them and the payment.

Types of Scholarships:

Social Scholarships:

Awarded for:

- difficult financial situation
- the death of a loved one, sickness
- natural disasters
- other exceptional cases

Size of scholarship: from 3 to 30 BSI (1 BSI = 49 Eur).

Incentive Scholarships:

- Awarded to students with the best grades;
- Awarded once a semester and paid each month
- **Size of Scholarship: 1,5 BSI (1 BSI = 49 Eur)**

One-time Incentive Scholarship:

Scholarship Requirements:

- Being active in research, cultural, societal or sports activities while making MRU better known
- Extraordinary achievements in research, cultural, or sports activities and making MRU better known
- The scholarship may also be awarded to the most diligent students studying in state-financed studies places

Awarded and paid once per semester.

Scholarship size: depending on achievements to 30 BSI (1 BSI = 49 Eur).

Memorial scholarship of Professor Mykolas Romeris

Scholarship Requirements: excellent (in exceptional cases– very good) studies results and exceptional achievements in the areas of research, culture or sports. Awarded once a semester and paid each month. **Scholarship size: 4 BSI (1 BSI = 49 Eur).**

International Ambassador's Scholarship

Requirements: to properly and responsibly undertake duties outlined in the Universities international ambassadors network Order. Awarded and paid once a semester. **Size of Scholarship: up to 3,0 BSI (1 BSI = 49 Eur).**

Group Coordinator's Scholarship

Requirements: to responsibly and properly undertake duties of the group coordinator as outlined in the Group Coordinator's Order. Awarded and paid once a semester. **Size of Scholarship. 0,5 BSI (1 BSI = 49 Eur).**

Patron (mecenate) Scholarship

- **Requirements:** patron determines the conditions
- The patron's scholarship can be one-time or paid periodically
- The size, payment method and length of scholarship is determined by the patron

Detailed information about scholarships can be found in [the Regulations for Granting Scholarship and study Support at MRU.](#)

Financial Aid, Loans

Each academic year, credit institutions (banks) provide students with state-supported loans (applicable only to EU nationals, Permanent Residence Permit holders and foreigners with Lithuanian origins):

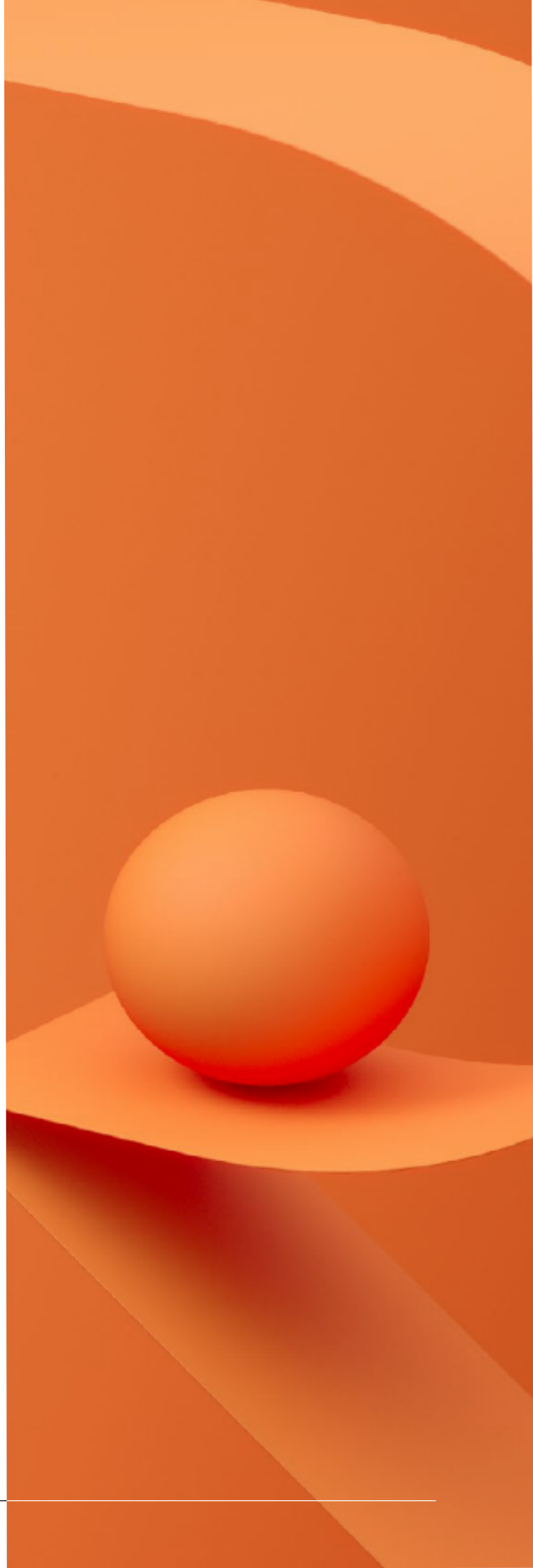
- A loan to pay for tuition
- A loan for living expenses (up to 2000 Eur)
- A loan for partial studies abroad (up to 2400 Eur per year)

Specific aid for foreigners of Lithuanian origin studying in Lithuania is available. They can apply for both types of support:

- Scholarship (300 Eur/month)
- Social disbursement: once per semester, with a payment depending on the circumstances specific for each student (from 203 Eur to 319 Eur/month)

If you
have
questions,
contact:

E-mail: arc@mruni.eu



Leisure at MRU

Don't "Burn Out" –
Take Part in
Student
Organizations & Activities

- Become a member of Mykolas Romeris University's Student Representative Body (MRUSA)
- Participate in Student organizational activities
- Foster your creative talent in MRU cultural groups and activities
- Seize opportunities to work out 6 times a week in a great environment
- Volunteer



Student Organizations MRUSA - Mykolas Romeris University's Representative Body

The most important task of MRUSA is to support and defend the interests of MRU students.

We, student representatives, are here to listen, hear and answer your questions on matters of concern. You can come visit and have a cup of coffee or tea, discuss problems, or find out how to make your dreams come true. We are always ready to help!! (MRUSA President **Dovydas Vanagas**)

Join us and you will gain valuable experience, because you can:

- Contribute to the improvement of the study process;
- Organize student academic, cultural life and extracurricular activities;
- Organize traditional events as well as conferences, debates on matters of importance;
- Represent the University on campus and beyond.

Come over
or [contact us.](#)



Office: II-330, II-329, II-329a

E-mail: info@mrusa.lt

MRUSA President **Dovydas Vanagas**:

prezidentas@mrusa.lt

Student Organizations ELSA Vilnius - Branch of the European Law Students' Association

- The largest law student and youth organization in the world uniting more than 69,000 members
- Our members travel, meet, get to know various legal scholars from abroad
- Students have possibility to make contact with legal practitioners, well-known lawyers and judges and to acquire teamwork experience and improve their professional skills

ELSA MRU – one of ELSA's branches in Lithuania
Join us!

The logo for ELSA, featuring the word "elsa" in a lowercase, white, serif font with a stylized 'e'.

The European Law Students' Association

Come
over or
contact us:

Office: III-224
E-mail: mru@lt.elsa.org

Facebook: [ELSA MRU](#)
Instagram: [elsamru](#)

Student Organizations

Debate Club MRU

By participating in the Debate Club activities, you will have the possibility to learn:

- How to debate in a modern way
- To express your opinion by way of arguments
- The art of public speaking
- To improve your English speaking skills

In addition, the Debate Club encourages interest in contemporary world and Lithuanian events, to analyze them, discuss with specialists, identify problems and offer rational methods of resolution.

Debate Club offers its members the possibility to participate in various tournaments in Lithuania and abroad, to defend your opinion in various types of events, television discussions and in the media.

Contact

US:

President Leonardas Marcinkevičius

Tel.: +(370) 615 45522

E-mail: debatai@mruni.eu



Student Organizations ESN MRU Vilnius

ESN MRU Vilnius is a member of one of the largest international Erasmus student network organizations.

Our mission is to provide opportunities for young people to improve themselves according to Students Helping Students (SHS) principle – “students help students”. We assist exchange students, help them to integrate in Lithuania and try to create unforgettable memories for them during their studies time in Lithuania.

ESN MRU Vilnius plans trips abroad to foreign countries and in Lithuania, allowing any organization member to participate. Together with international students we plan an endless number of events and projects (Erasmus in Schools, Multilingual Lithuania, International Dinner, Erasmus Got Talent, etc.), and any curious student may participate in these events.

Contact us:

E-mail: mru@esnlithuania.org

Facebook: [ESN MRU Vilnius](#)





Volunteering

Volunteering is an activity that you chose and engage in for which you receive no financial rewards, but it benefits society and provides experience, recognition, and a feeling of self-satisfaction. It is a way to find an activity that you like, spend time productively and to build the foundation of a career.

Volunteers work in various areas: sports, culture, social affairs, health, education, youth, environmental safety, cooperation development, etc. They engage in participating in charitable activities, organizing aid in self-help groups, helping to protect the public interest, mitigating the effects of natural disasters, and participating in activities of religious communities.

More about volunteering here:
<https://uzt.lt/savanorystes-galimybes/>

If you have questions,
but don't know
where to start or
want some advice,
contact:

“Volunteering gives an
understanding that there
exist very simple things in life:
a thankful look, grateful eyes
that make up the
essentials of life.”

-Philosopher Leonidas Donskis

Karolina Sragauskaitė
E-mail: karolina.sragauskaite@gmail.com

MRU Art Education

Culture and Events Department offers MRU students even 8 different artistic activities – from singing to dancing! Our teachers are experienced professionals in their field, able to share their knowledge with students in an interesting, innovative, and modern way.

We are waiting for you in:

- zumba workouts
- SOLO LATINO dances
- folk dances
- ballroom dances
- a vocal ensemble
- singing studio
- soul healing club



Have
questions?

Please contact Culture and
Events Department by e-mail:
vilma.migline@mruni.eu

MRU Psychological Consulting Department

Mental health is one of the main factors that influence your general well-being, willingness to study and communicate or cooperate with others. University gives you a possibility for free consultations and other activities that increase psychological resilience!

Here you can get acquainted with the activities of the Psychological Consulting Department of Community Well-being Center:

- up to 5 free psychological consultations per year with high-level psychologists
- activities with Mindfulness elements
- relaxation room
- activities, seminars, workshops, conferences on relevant topics or as needed
- possibility to do an internship at the Department

All information about the activities of the Psychological Consulting Department can be found [here](#).



Contact

US:

E-mail: pbs@mruni.eu

MRU

Health and Sports Department

You don't need to look for a sports club – MRU gives you the opportunity to work out for free here, at the University!

You are free to choose MRU sports services* offered by the Community Well-being Centre:

Group sport trainings:

- karate
- yoga
- pilates
- walking club
- running club
- nordic walking

Team sport trainings:

- basketball
- judo
- sambo
- powerlifting
- volleyball
- chess
- futsal and football

Like to practice individual?

- we provide conditions for playing table tennis, badminton, pickleball
- try indoor or beach volleyball
- we invite you to join the chess club
- visit the gym for cardio and strength training
- it is possible to reserve gyms for independent training
- participate in organized sports competitions and tournaments

Find more about MRU sports services and training schedule [here](#).

Feel free to join our first aid classes and save lives!

Have questions?

Please contact Health and Sports Department by e-mail: spc@mruni.eu



MRU student house

The University offers accommodation for students on campus in MRU Student house.

- Comfortable setting for living and learning
- Reach the University in a few minutes
- Each floor of the Student house has rooms for study and leisure
- Wi-Fi and internet in every room
- Personnel of the Student house are always ready to help.
- Link to MRU Student house page, [click here](#)

Contact:

Vilnius (Didlaukio g. 57, Didlaukio g. 86*)

Nijolė Jansonienė

(Student House Manager)

Tel.: (8 5) 2714-567, (8 5) 276-0609

E-mail: njansoniene@mruni.eu

Audrius Preikša

(Student House Administrator)

Tel.: (8 5) 2714-559

E-mail: audrius.preiksa@mruni.eu



Sustainable University

In 2015 world leaders agreed on the long-term Sustainable Development Goals. MRU contributes to their implementation and operates according to the 2021-2023 Strategy for Sustainable Activities.



Let's study sustainably!

1. **Save electricity, heat and water.** Turn off unnecessary electrical appliances. Reduce the brightness of the computer screen. Be the water usage hero!
2. **Reduce paper consumption.** Print only the most necessary documents. Use recycled printing paper.
3. **Foster healthy lifestyle.** Eat seasonal food grown in Lithuania. Give up disposable dishes. Drink more water.
4. **Reduce transport impact.** Come to the University by bike or public transportation. Commute with friends and colleagues. Walk at least a part of the way.
5. **Buy less, share, recycle.** Before buying a new thing, think carefully whether you really need a new item or its packaging. Share with family members, friends and neighbors. Let's give ourselves a deeper recycling challenge!

Should you have any questions or suggestions, please contact:

Sustainable Development Office
Address: Ateities str. 20, Vilnius, room IV-209
Adviser to Deputy Rector on Sustainable Development dr. Nomedė Gudeliėnė
E-mail: ngudel@mruni.eu

Help, consultating

A lot of help is available if you need it. Faculty's staff including the Dean, Vice-Dean, study managers, programme directors and lecturers are your main helpers during the study years.

So if you have any questions, or need some help, or have any suggestions, feel free to contact your academic team.

MRU Academic Affairs Centre recommends:

- Regarding studies - contact your study manager. If you don't get answers, then they will always point you towards the proper person.
- Regarding the quality of your study - your Programme Director is responsible for the quality of your study programme. So, if you have any suggestions, complaints or you have difficulties, contact him/her.
- Peers support - if you want help or advice from your peers, contact the MRU Student Representative Body.
- Coordination of the study process - if you have suggestions on how to improve the study process and see any drawbacks, or if you couldn't solve the problem at the Faculty/Institute level, contact the Academic Affairs Centre, which is responsible for coordinating the study process at the University.
- Non-studies related questions - international degree-seeking students for any non-studies related questions are very welcome to MRU International Office: Visa/Temporary residence permit, on and off-campus accommodation declarations, information about the city/country, health insurance requirements, admission to the University and on many more issues we may be helpful to you indeed.

Come over
or contact
US:

MRU International Office
Office: I-322
E-mail: student.support@mruni.eu

Academic Affairs Center (ARC)
Office: I-402
E-mail: arc@mruni.eu

Career Centre: we connect talents to opportunities

At MRU Career centre we seek to support your active and continuous engagement into the development of your career. We kindly invite you to use the opportunities and services provided by the Career centre!

Would you like to know yourself better and intend to develop your skills?

MRU Skills academy – a programme for students, devoted to the development of “soft” and digital skills. MRU strives to meet the needs of students and employers providing opportunities to acquire and develop competencies, which will help successfully integrate into labour market and adapt to changes. MRU is introducing the system of microcredentials, which will help students develop their skills. Microcredentials can be shared with employers or presented as a proof of students’ skills. Skills academy is free of charge for MRU students.

Career centre organizes courses on self-knowledge, construction of your CV, preparation for a job interview, personal career management and other. You will find the information on our web page and in social media, we also inform about the upcoming events by email. You are invited to participate and pave the road to your dream career!

Also, you can join the mentorship programme at the university. Mentorship is a collaboration of a student and a mentor aiming at the personal development of students and assist them in the pursuit of their careers. It is a perfect way to get answers to your questions arising during studies, growing your personality and enhancing your skills. Information about the beginning of the mentorship programme will be provided by your faculty in September. Join and take the opportunity to have a professional, who will guide you on the way to your career goals! You can register on the platform and find a mentor by selecting MRU and your faculty here: [Mentors | idialogue](#)

Would you like to get acquainted with organizations or set up a business?

Career days at the university are the days of career opportunities. MRU partners and alumni are actively involved in this event, that is why participating in the event is useful for students who are interested in an internship or a job position, also in exploring employment trends or building a contact network.

Are you planning your career and need assistance?

You can also book a career consultation and we can advise you on strategies in search of an internship or job offer, constructing your CV, skills development and other. We can assist finding a contact, consult and share experience to help you make well-informed choices in your career path.

At MRU we maintain strong relationship with our alumni, who willingly engage in events for students and share their experience. You are welcome to join the events and find out about different career paths and what you can strive for after studies.

Visit our site on MRU website, we share internship and job ads there. If you are looking for an internship, a job or a volunteer opportunity, check it!

Stay informed: follow Career centre information on MRU social media and on the website: [Career Centre - MRU](#) and check your student's email!

If you have any questions, please

contact:

karjera@mruni.eu

Laimutė Kodienė
C-I-405 Office

Email: l.kodiene@mruni.eu