

Legal Intern

Ukrainian Centre for Labour Rights Protection is the Lithuanian non-governmental public (non-profit) organization <https://centr-zahistu.lt/> . We provide free legal aid to citizens of Ukraine who work in Lithuania. The organization is actively working on its development. Among other activities, we are establishing ties with Lithuanian and Ukrainian public authorities, and cooperating with the Embassy of Ukraine in Lithuania.

We are looking for an ambitious Legal Intern to join our team.

What you would do:

- consulting people on different matters of the labour law and assisting lawyers to provide legal aid;
- communicating with state and local institutions, non-governmental organizations;
- supporting lawyers with the drafting of various legal documents to employees, State Labour Inspectorate, and Labour Dispute Commissions;
- analysing of legislation and judicial practice;
- conducting legal research;
- preparing summaries, presentations, and marketing materials;
- translating various documents from Lithuanian into Russian/English and vice versa.

What you should have:

- 2-5 year student in Lithuanian law or 5 year Ukrainian student in Law;
- desire to study and develop knowledge of labour law;
- good knowledge of Lithuanian, Russian, and English (both speaking and writing);
- attentiveness to details, diligent and proactive attitude to work;
- desire to learn and help people.

What we offer:

- unpaid internship for 2 months, 20 hours + per week (part or full-time);
- flexible working hours;
- interesting projects and challenging tasks;
- appreciation and full support of your initiative;
- professional training and learning opportunities;
- ability to contribute to our public organization by developing our legal aid and improving your professional skills for the future legal career;
- friendly and professional atmosphere;
- comfortable office in Vilnius;
- an internship certificate;
- the opportunity to extend the term of practice.

Please send your CV once you are interested in this position to udtgc.vsi@gmail.com