

opatrip.com We offer distance internships for students at an international travel agency <u>www.opatrip.com</u>.

You can choose language (English, Russian, Polish, Lithuanian) and field:

- Management and administration
 - Internal website management administration. Database adjustment, accumulation. 0 Soc. network administration, analysis.
- Customer service
 - Insights on improving service quality and delivery to drive sales. We can give a test order with a real customer, according to the available instructions. The student could then provide their insights on how to improve the instructions.
- Tourism and event organization
 - Tasks relating creating tours and finding guides. E.g.: create classic/ romantic/ 0 Christmas tour description in New York; find the five guides in Prague; etc.
- Copywriting, translation
 - Tasks relating to the text translation and tour uploading in our website.
- IT, website administration
 - Tasks related to the internal management of the website e.g. uploading new tours, editing information. Also, generating ideas on how to make internal management, even more, user friendly. Offer ideas on what processes and how they could be automated, what system is best to use, and so on. We use WordPress and Laravel.
- Creative tasks The tasks-relating to creativity.

Minimum duration: 2 months. Flexible schedule

In 2021 we are planning to hire people for sales manager and marketing manager positions. Our internship students are always on the top of the priority list.

Please, pay attention that you do not have to come to Lithuania during the internship. If you are aiming to get a visa or permission to live in Europe- we are recommending you to find another company.

Contact us: career@opatrip.com Subject: Internship