MRU Library for International Students

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MRU Library

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Mykolas Romeris University Library
General information
MRU Library

- Central Building Library (Ateities st. 20, Vilnius):
  - Lending Department
  - Grand Reading-Room
  - Longish Reading-Room
  - Mini Reading-Room
  - Group Study Reading-Rooms
  - Leisure zones
  - Computerised working places

- 1st Building Library (Valakupių st. 5, Vilnius)

- Faculty of Public Security Library (Maironio st. 27, Kaunas)
Library Working Hours

Central Building Library

Monday – Friday: 8:00 a.m. – 1:00 a.m.
Saturday: 8:00 a.m. – 18:00 p.m.

The night hours! The cleaning hours!

Full information about the working hours:
We ask you:

• To leave big bags, coats, jackets, etc. at the cloakroom and in the locker-rooms

• To keep silence in the Library and do not disturb the others

• To set your cell phones to silent mode and not to speak in the Reading-rooms

• Not to carry food and drinks to the Library in open capacity
Library in numbers

- Library area - ~3 000 m²
- Holdings (all items) - ~243 000
- Holdings (titles) - ~65 000
- Reading rooms - 12
- Working places – ~400
Equipment

- Computerized working places – 111
- Book-drop (to return books)
- Self check-in machines (to borrow/return books)
- Interactive boards
- Wi-Fi
- Printers
- Copiers
- Scanners
Logging in to the Library computers

If you want to log in to Mykolas Romeris university computers, you must have your MRU e-mail activated!

Login name: MRU e-mail login name
Password: MRU e-mail password
Domain: STUD
Wi-Fi

**MRU**

- Login name: MRU e-mail login name
- Password: MRU e-mail password
- Domain: STUDENT

**Eduroam**

- Login name: MRU e-mail (full)
- Password: MRU e-mail password
- Domain: STUDENT
Printing, copying, scanning

• Students print, copy, scan by themselves using multifunctional machines. Color/non-color printing and copying

• Paid service. Buy a 2 € or 5 € value voucher from FoxBox terminal. The code will be sent by SMS or e-mail. Login to device and supplement your account by using the code.

• Printing is available from the Library's computers, USB (only PDF), by sending an e-mail with an attachment to print@mruni.eu, from the printing account https://print.mruni.eu

See the detailed instructions at the Library or on the website
You can

Borrow an extension to charge your notebook:

1. Go to the lobby of the Library
2. Show your student ID and ask for the extension
3. Don’t forget to return the extension
We have BUREAU of FINDINGS

Your left things are kept in the lobby of the Library
Resources and Services
Library’s acquisitions are based on the main University research and study areas

**Humanities:** Philosophy, Philology, History, Information and Communication

**Social Sciences:** Law, Political Sciences, Management and Public Administration, Economics, Psychology, Education Studies

**Physical Sciences:** Mathematics, Statistics, Informatics

**Biomedical Sciences:** Health Care, Ecology and Environmental Science
Resources

Printed resources:
The collection of the library amounts to 243,000 items (books, periodicals, other)

E-resources:
• CD, DVD collection
• E-journals – ~33,000 (in databases)
• E-books – ~335,000 (in databases)
• Databases – 42
Services

- Information services
- Borrowing items
- Online ordering, renewal, reservation
- Extended working hours
- Training and consultation
- Reservation of Group study rooms
- Wi-Fi
- Remote access to subscribed electronic databases
- Printing, copying, scanning
- Interlibrary loan
- etc.

The complete list of services: [https://www.mruni.eu/en/university/library/services/](https://www.mruni.eu/en/university/library/services/)
Services of Subject Librarians

- Information search strategy
- Reference list (paid service)
- Training (could be held by students’ or lecturer’s request)
- Individual consultation – the best alternative
- Remote consultation using Skype: Skype name: mrubiblioskype

Electronic catalogue
ALEPH
1. Search for the Library materials by Any word, Title or Author
2. Look for the location of the materials
3. Write down call No.
4. Find materials on the shelves
See your personal information: loans, loan history, cash transactions, Library's messages. You can log in to the system.

How to log in:

Username: **MRU e-mail login name**
Password: **MRU e-mail password**
You are: **student**

Don’t forget to log out!
Remember!

Books could be taken home only from the Lending department and Repository.

Don’t take books home from the Reading-rooms. Those books can only be used in the area of the Library.
Fee for the overdue books

• Fines for overdue books are started to calculate from the next day, when the returning term of the book has expired:
  ➢ if the book is checked out until the end of the semester, the fine is 0.05 EUR for each working day that the book is overdue
  ➢ if the book is checked out shorter than the semester, the fine is 0.10 EUR for each working day that the book is overdue

• The fee counting ends only when the book is returned. In order to avoid misunderstandings, please pay the fine and bring the receipt to the Library employee at the Lending Department

• If the fee for the overdue books exceeds the amount of 9.90 EUR, further borrowing of books is blocked

• Information about the books taken from the Library and fees is at http://mru.library.lt by logging in to the system
Studies environment
“My studies”
Studies environment “My studies”

- See your personal and studies data
- See your studies results
- Get the announcements
- Get information on fees for dormitory
- Reach study materials
- Use MRU e-mail
- Change password
MRU e-mail activation
Why do I have to activate MRU e-mail?

It is required to check, access, connect, log in and see:

1. MRU e-mail
2. “My Studies” (study results, study materials, fees for dormitories, etc.)
3. Moodle (virtual studies environment)
4. Wi-Fi
5. MRU stationary computers
6. Library’s electronic catalogue account
How to activate MRU e-mail?

1. www.mruni.eu
2. Change language to EN
3. 
4. Fill in the registration form
# Filling in the registration form

## ERASMUS students
- Name
- Last name
- Check that you are a foreigner
- Date of birth (example: 1995-01-01)
- Matriculation number (example: SE1234567)

## Degree students
- Name
- Last name
- Check that you are a foreigner
- Date of birth (example: 1995-01-01)
Filling in the registration form

• Password security data:
  - type your alternative e-mail address
  - choose a security question
  - type an answer to the security question

• Create a password (password must be at least 8 characters long and must contain uppercase, lowercase letters and numbers – example: ABCdef10)

Your login name is generated automatically – don‘t forget to write it down!
Contact us

Skype: mru.biblioteka mrubiblioskype

Facebook

Instagram

Twitter

Query form
You are welcome to MRU Library!

Virtual tour