COURSES AT THE FACULTY OF PUBLIC ADMINISTRATION

DEPARTMENT OF PUBLIC ADMINISTRATION

Valakupio str. 5, Vilnius
Room- 52
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1 VAF. SYSTEMS OF PUBLIC ADMINISTRATION

Instructor: lekt. Mantas Bileišis, phone: +37068497365, e-mail: mantas.bileisis@mruni.lt
Language of instruction: English
Required prerequisites: Basics of Management and/or Political Science
Suggested academic cycle or year of studies: 2nd or 3rd year of Bachelor degree studies
ECTS credits: 4,5 Local credits: 3
Contact hours per week: 3
Semester: Autumn/Spring
Methods of teaching: lectures and seminars
Form of assessment: a paper on systemic analysis of implementation of a chosen policy in the students’ home country

The course is based on a view that bureaucracies can be understood and analyzed as systems. As a consequence the method of systemic analysis needs to be applied in the study of public administration. This course aims to provide knowledge needed to understand the genesis of public administrations in various regions and nations and give knowledge to the basics of systemic analysis as a research model.

The course will include a review of traditions of public administration in various countries and regions and discuss the process of their development. Main approaches towards public administration (legal, political and managerial), their differences and influence on the practice of public administration. Modernist and post-modern perspectives in organizational theory and the scope and limitations of systemic analysis. The students will be introduced to the basics elements of systemic analysis.

Reading list:
2 VAF. MARKETING IN THE PUBLIC SECTOR

Instructor: Doc. Dr. Žilvinas Židonis, tel. + 370 2740634, e-mail: zzidonis@mruni.lt

Language of instruction: English

Required prerequisites: Basics of Management

Suggested academic cycle or year of studies: Bachelor degree studies (from 3rd year of studies)

ECTS credits: 4.5 Local credits: 3

Contact hours per week: 3

Semester: Autumn

Methods of teaching: lectures and seminars

Form of assessment: marketing plan paper (group work or individual)

According to Kotler, one of the fields that has been most overlooked and misunderstood by public sector personnel is marketing. When asked to define marketing, many students and most people think of “selling and advertising.” Being both and much more, marketing has at its core a citizen-oriented mindset.

The course will familiarize students with marketing toolbox and will provide an understanding how these tools can be used in the fields of public administration and public sector management. The students are supposed to gain knowledge about citizen value and satisfaction, marketing mix, market segmentation and positioning, branding in public sector, social marketing. Also the students will be introduced to basic principles of marketing plan writing.
Reading list:

3 VAF. GESTION DES INSTITUTIONS DE LA PROTECTION SOCIALE

Instructor: Audrius Bitinas, room CR – , ph.: 868620402
Language of Instruction: Français
Required Prerequisites: Niveau intermédiaire et avancé des connaissances du français
Suggested Academic Cycle or Year of Studies: License, maîtrise
ECTS credits: 3 Local credits: 2
Contact Hours per Week: 2
Semester: printemps
Form of Assessment: épreuve

Les études de la gestion des institutions de la protection sociale est destinés de comprendre l'organisation du système de la protection sociale de la Lituanie, le mode de fonctionnement des institutions, la réglementation juridique et la politique principale des institutions de l'Union Européenne dans la domaine de la protection sociale.

Littérature:

**4 VAF. NEW PUBLIC MANAGEMENT**

**Instructor:** Dangis Gudelis, tel. +37061027509, dgudel@gmail.com  
**Language of instruction:** English  
**Required Prerequisites:** none  
**Suggested academic cycle or year of studies:** Master degree studies  
**ECTS credits:** 6  
**Local credits:** 4  
**Contact hours per week:** 4  
**Semester:** Autumn  
**Methods of teaching:** Lectures, Seminars, Individual Work  
**Form of assessment:** Written exam


**Reading list:**

**DEPARTMENT OF FOREIGN LANGUAGES**

Room CR- 411  
Ph. +370 5 2714 613  
e-mail: ukk@mruni.eu

**5 VAF. BASIC LITHUANIAN** (CEF-The Common European Framework of Reference for languages- levels A1-A2)
Instructor: Assoc. Prof. Dr. Violeta Janulevičienė, room CR – 411, Telephone No.+37052714 613, vjanul@mruni.eu
Language of Instruction: Lithuanian (English equivalents provided)
Required Prerequisites: None
Suggested Academic Cycle or Year of Studies: Any
ECTS credits: 6  Local credits: 4
Contact Hours per Week: 4
Semester: Autumn / Spring
Methods of Teaching: Classes (individual tutoring upon request once in two weeks)
Form of Assessment: Interim tests and written assignments. Final: oral examination/ presentation in Lithuanian

Great opportunity to learn basic less-taught oldest living European language (and add an attention attracting skill to your CV)! This “survival” course of Lithuanian is based on actual communication (i.e. speaking and listening comprehension; reading and writing are taught only as supportive skills). Communication is concentrated on the following topics: greetings and goodbyes; routine daily activities; free time and hobbies; telephoning; describing people and places; shopping; problems with officials; standing jokes and phrasal units.
Learning the language is combined with insights into local culture (everyday rituals; legends; celebration of red-letter days, music).
Topics can be tailored to suit individual learner’s needs.

Reading list:
7. Online:http://www.oneness.vu.lt/.

6 VAF. LEGAL ENGLISH (CEF levels B2-C2)

Instructor: Assoc. Prof. Dr. Violeta Janulevičienė, room CR – 411, ph.:2714 613, vjanul@mruni.lt
Language of Instruction: English
Required Prerequisites: Intermediate level of English (CEF level B2)
Suggested Academic Cycle or Year of Studies: Bachelor degree studies
ECTS credits: 6  Local credits: 4
Contact Hours per Week: 4
Semester: Autumn / Spring
Methods of Teaching: Classes
Form of Assessment: Interim – tests and written assignments and class presentations. Results are summed up for a final mark.
The course is primarily offered for those Erasmus students who need refreshing their English for law studies (who recently had no English as language of instruction while reading law)!

In particular, mastering of legal terms through reading and academic writing will be stressed. The course aims to give an insight into different legal systems as well as developing skills in legal English usage – both within a specialized legal context and as a means of social and professional interaction.

It is based on a preparation course for ILEC- International Legal English Certificate examination (more at: http://www.legalenglishcertificate.org) and comprises a variety of background knowledge and realistic tasks legal practitioners would be expected to encounter in their daily working lives, including e.g. legal court documents, contracts, company formation, debtor-creditor relationships, IP rights, etc. The course enables to use the language in practical situations, to participate in meetings and discussions of a legal nature, express opinions clearly and understand/produce texts of various types, including legal letters, memoranda and proposals.

Topics can be tailored upon demand to suit individual learner needs.

**Reading list:**


**7 VAF. FACHSPRACHE DEUTSCH. RECHTSSWISSENSCHAFT**

**Instructor:** Nijolė Slaminskienė, room CR – 411, ph.:2714 613
**Language of Instruction:** Deutch
**Required Prerequisites:** None
**Suggested Academic Cycle or Year of Studies:** Bachelor degree studies
**ECTS credits:** 6  **Local credits:** 4
**Contact Hours per Week:** 4
**Semester:** Winter / Sommer
**Methods of Teaching:** Sprachübung
**Form of Assessment:** Mündliche und schriftliche Prüfung

Dieser Kurs bietet den Jurastudenten den fachspezifischen Fremdsprachenunterricht. Es geht um fachbezogene Spracharbeit unter Einbezug von Arbeitsformen, die zur Entwicklung von Fähigkeiten und Fertigkeiten im Lesen, Sprechen und Hören bringen.

**Themenkreis** (Die Einschränkung des angebotenen Themenkreises erfolgt nach Vereinbarung mit den Studieren)

- Der juristische Beruf.
- Recht. Sein Wesen. Rechtsquellen, Rechtsgebiete.
• Recht im Alltag
• Grundrechte
• Gesetzbücher. Bürgerliches Gesetzbuch.
• Gesetzbücher. Strafgesetzbuch. Straftaten.
• Organisation der Rechtspflege in der BRD.
• Organisation der Rechtspflege in der Republik Litauen.
• Verfassungsgerichtsbarkeit in der BRD und in der LR.
• Gerichtliches Verfahren.

Lehrbücher:
   Aktuelle internetquellen.

8 VAF. FRANÇAIS JURIDIQUE

Instructor: Violeta Samedy, room CR – 411, ph.:2714 613
Language of Instruction: Français
Required Prerequisites: Niveau intermédiaire et avancé des connaissances du français
Suggested Academic Cycle or Year of Studies: License, maîtrise
ECTS credits: 6       Local credits: 4
Contact Hours per Week: 4
Semester: automne / printemps
Form of Assessment: épreuve

L’objectif des cours de français juridique est de permettre aux apprenants d’acquérir et de compléter la connaissance du français juridique tout en améliorant leur savoir culturel et professionnel. Plusieurs documents authentiques donnent lieu à la maîtrise des acquis de leur compréhension et de leur analyse et au perfectionnement des acquis de parole.

Sujets proposés à l’étude:

Organisation du Système juridictionnel français:
• Juridictions de l’ordre judiciaire;
• Juridictions de l’ordre administratif.

Droit pénal:
• Juridictions d’instruction;
• Juridictions de jugement.

Droit civil:
• Juridictions civiles;
• Etudes des jugements des tribunaux.

Droit administratif:
• Juridictions administratives;
• Rôle de conseil et rôle juridictionnel.
Droit constitutionnel:
• Documents;
• Analyse comparative des constitutions réciproques.

Professions judiciaires:
• Magistrats du siège;
• Magistrats du parquet;
• Auxiliaires de la justice.

Droits et les libertés de l’homme:
• Documents;
• Mécanismes européens de protection des droits de l’homme.

Tous les sujets abordés sont coordonnés avec les participants.
Toutes les activités prévues sont réalisées en classe.

Littérature: